Alexander M. rice

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| **Contact**   |  |  | | --- | --- | |  | (618) 567-3927 | |  | alexanderrice97@gmail.com | |  | www.websitehere.com | | ­­ | 2025 Huntmaster Drive  Belleville, IL 62220 | | Dedicated, enthusiastic individual with customer service experience looking to utilize interpersonal skills to secure a Car Sales Associate position with Lou Fusz Alfa Romeo |
| **Extracurriculars**  **aitp technology club** 2016 – present  Club President   * Organized meeting plans and technology tutorials * Developed a plan to revitalize the club’s brand and approach * Worked in conjunction with local non-profit groups to achieve technology solutions to meet their needs * Managed teams of people for technology projects   **Phi Theta Kappa honor society** 2017 – present  Southwestern Illinois College Chapter |
| **Education**  **Associate of Applied Science**  **Web Design**  **Web Development and Administration**  Southwestern Illinois College  Belleville, IL | 2015 – present Anticipated completion: Spring 2019  **occupational certificate**  **Java Programming**  Southwestern Illinois College  Belleville, IL | 2015 – 2016  **High school diploma**  O’Fallon Township High School  O’Fallon, IL | 2011 – 2015 |
| **Experience and Employment**  **FaZOLI’S** Fairview Heights, IL  Food Service Worker May. 2015 – present   * Provided consistent quality guest service * Resolved complaints promptly and professionally * Memorized menu items and ingredients * Sought opportunities to improve the service position * Proved flexibility in adapting to different tasks   **steak ‘n shake** O’Fallon, IL  Food Service Worker May. 2015 – Aug. 2015   * Maintained high standards during a fast-paced environment * Communicated clearly and effectively with associates * Followed procedures for safe food preparation and presentation   **toys ‘r us** Fairview Heights, IL  Seasonal Sales Associate Oct. 2014 – Dec. 2014   * Developed critical social skills assisting customers * Took initiative finding tasks to help the holidays run smoothly |
| **Skills**   * Team Player * Communication * Conflict Resolution * Adaptability * Technology Skills * Analytical Thinking |